



Minutes of the Meeting

Date: 23rd September 2025

Venue: Principal's Office

Agenda: To finalise the schedule of Activities

Proceedings:

The meeting of the Research Committee of the College (RCC) was convened on 23rd September 2025 to finalise the schedule of activities for the implementation of research work in the VII Semester for the Academic Year 2025–26.

The following points were discussed:

1. The University notification ACAD-I/UGCF/ASSESSMENT/2025/482 dated 09/09/2025 was discussed.
2. It was decided that the Monthly Progress Report (MPR) should be aligned with the evaluation parameters prescribed for this semester.
3. Internal assessment of 200 marks will be done by ACR and SRC. ACR will evaluate out of 100 and SRC will also evaluate out of 100. End Term assessment will be of 40 marks.
4. TICs will coordinate for external examiner for end term assessment.
5. The following schedule of activities was prepared.

S. No.	Activity	Responsibility	Deadline
1.	Student Allocation All TICs shall complete the allocation of students to faculty members in their respective departments.	TIC	26 th Sept 2025
2.	Subject Research Committee (SRC) Formation All TICs shall constitute the SRC for their respective departments.	TIC	26 th Sept 2025
3.	Advisory Committee of Research (ACR) Formation Each supervisor shall constitute the ACR for every student under their supervision. Composition of ACR:	Supervisor	6 th Oct 2025



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ਼ ਕਾਮਰਸ
ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ਼ ਕਾਮਰਸ

Sri Guru Gobind Singh College of Commerce
(University of Delhi)

NAAC A++ Accredited

Pitampura, (Opposite TV Tower), Delhi – 110034

	- Supervisor - One faculty member from same discipline - One faculty member from a different discipline from the same college/ other college/ institute. The ACR form must be duly completed for each student. All ACRs should be submitted to the concerned admin staff for filing in the corresponding student's record file.		
4.	Submission of Monthly Progress Report1 <i>Students should get their Monthly progress report signed by the supervisor and submit it to the concerned admin staff.</i> Milestone: Identification of the Research Problem Key Pointers for the report: - Potential contribution to existing knowledge or Novelty / Innovation in approach - Contemporary relevance of the research / originality of the topic in terms of above-mentioned research in the domain area.	Student	10 th Oct 2025
5.	Submission of Monthly Progress Report2 Milestone: Review of Literature Key Pointers for the report: - Use of appropriate databases (e.g., PubMed, Web of Science, Scopus) and relevance of search keywords/phrases - Range and quantum of literature reviewed should be appropriate and cover landmark and recent studies, balance of primary research articles vs. reviews - Identification of the research gaps emerging from the literature review.	Student	27 th Oct 2025
6.	Submission of Monthly Progress Report3 Milestone: Formulation of Research Design Key Pointers for the report: - Statement of Problem: Alignment with identified research gaps - Scope of Research: Clear boundaries, justification, and rationale	Student	10 th Nov 2025



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ਼ ਕਾਮਰਸ
ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ਼ ਕਾਮਰਸ

Sri Guru Gobind Singh College of Commerce
(University of Delhi)

NAAC A++ Accredited

Pitampura, (Opposite TV Tower), Delhi – 110034

	3. Aims and Objectives: Coherence with title and problem statement (3–5 objectives) 4. Research Questions: Concise, lucid, and aligned with objectives (3–7 questions) 5. Hypothesis (if applicable): Well-defined variables, measurability of the variables, null hypothesis, and operational definitions 6. Research Methodology: Justification and appropriateness of chosen methods in relation to objectives and hypotheses 7. Limitations of the research		
7.	Submission of Monthly Progress Report4 Milestone: Commencement of data collection, fieldwork, experiment work, or equivalent activities Key Pointers for the report: 1. Minimum 10–20% of experiments / data collection completed. 2. Details and operationalisation of the tools used for data collection, for questionnaire and review of the questionnaires OR Demonstrated optimization/standardization of at least one methodology and preliminary results presented (figures, tables, pilot data).	Student	18 th Nov 2025
8.	Final Presentation to ACR and SRC by Student (200 Marks)	ACR and SRC	10 th Nov – 12 th Nov
9.	End Term Presentation ad Viva voce (40 Marks)	RCC, SRC and Viva voce board	24 th Nov – 29 th Nov



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ਼ ਕਾਮਰਸ
ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲੇਜ ਆਫ਼ ਕਾਮਰਸ
Sri Guru Gobind Singh College of Commerce
(University of Delhi)
NAAC A++ Accredited
Pitampura, (Opposite TV Tower), Delhi – 110034

Members Present

<u>S.No.</u>	<u>Name</u>	<u>Sign.</u>
1.	DR. Rachna Sethi	Rachna
2.	Ms. Jasmjit Kaur	Jas
3.	Prof. Sangeeta Doodrajke	Sangeeta Doodrajke
4.	Dr. Vaishnav Puri	Vaishnav Puri
5.	Dr. Vshveen Kaur	Vshveen Kaur